

# Letter of Transmittal

**Encompass**  
ENGINEERING & SURVEYING



**Western Washington Division**  
165 NE Juniper St., Suite 201, Issaquah, WA 98027  
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**Eastern Washington Division**  
407 Swiftwater Blvd., Cle Elum, WA 98922  
Tel (509) 674-7433 Fax (509) 674-7419

**To: KCCDS**

**Date: 8-13-2018**

**Job No. 18039**

411 N Ruby ST, Suite 2

**Attn: Planning Dept.**

Ellensburg WA 98926

**Re: Parcel Combination**

**WE ARE SENDING YOU**

Attached  Under separate cover via overnight mail/regular mail the following items:

PRINTS	PLANS	SHOP DRAWINGS	COPY OF LETTER	CHANGE ORDER	SAMPLES	SPECIFICATIONS	SUBMITTAL
							<b>X</b>

COPIES	DATE	NO.	DESCRIPTION
1	8/13/18	1	Site Plan
1	8/13/18	1	Project Narrative
1	8/13/18	3	Application
1	8/13/18	2	Parcel Information
1	8/13/18	1	Combined Property Description
1	8/13/18	2	Previous Boundary Line Adjustment Survey

**THESE ARE TRANSMITTED as checked below:**

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> For approval                            | <input type="checkbox"/> Approved as submitted            | <input type="checkbox"/> Resubmit ____ copies for approval   | <input type="checkbox"/> For signature |
| <input type="checkbox"/> For your use                            | <input type="checkbox"/> Approved as noted                | <input type="checkbox"/> Submit ____ copies for distribution |  |
| <input type="checkbox"/> As requested                            | <input type="checkbox"/> Returned for corrections         | <input type="checkbox"/> Return ____ corrected prints        |  |
| <input checked="" type="checkbox"/> For review and comment _____ |   |  |  |
| <input type="checkbox"/> FOR BIDS DUE _____                      | <input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US |  |  |

REMARKS:

RECEIVED  
AUG 13 2018  
Kittitas County CDS

Signature:  Title: \_\_\_\_\_

Copy to: File